

Wisconsin Enterprise Architecture Team (WEAT)
March 7, 8:30 – Noon, DOA Building, Yahara (122) Conference Room

Invited Attendees:

WEAT Voting Members:

- Doug Bingenheimer, (Team Leader/Chief Enterprise Architect - DET)
- Keith Hazelton (UW representative)
- Bud Borja (Milwaukee Co., local government representative)
- Mickey Crittenden (Rock Co., local government representative)
- Jay Jaeger (DOT, large state agency representative)

- Diane Kohn (DWD, large state agency representative)
- Judy Heil (DET customer service rep)

Team Facilitator - Tekla Wlodarczyk (DET Administrator's Office, Enterprise Architect)

DET Representatives

- Max Babler (DET Operations Representative)
- Allen Poppe (DET Development Representative)
- Erik Mickelson (Enterprise Process Integration)
- Rob Keis (DET Security Team Leader)
- Kevin Acker (SIS Technical Lead)

Agenda

#	Time	Item	Presenter	Item Description	Discussion	Action Item(s)	Responsible Person	Due Date
1	8:30	Updates	Doug Bingenheimer	Update on Activities <ul style="list-style-type: none"> - Strategic Planning - Post-SIS Technology Selection Process - Network Security Perimeter Design and Delegated Administration Presentation to TLC - DET Operations Appointments - Infrastructure Support Senior management WEAT Attendance 				
2	9:00	Template Review Findings	Dian Kohn	Update status.				
3	9:10	Architecture Scope Document	Jay Jaeger	<ul style="list-style-type: none"> - Results of formal review. - Results of comparison to principles. - Report of any principles which may require updating. 				
4	9:20	HPOV Uses Documentation	Max Babler	Update on status of document.				
5	9:30	Delegated Administration Document	Tekla Wlodarczyk	Update on status of document.				
6	9:40	EA Product Demo Requests	Tekla Wlodarczyk	Qualiware is presenting a demo of its product 3/14/06. Identify any requests WEAT might have for the presentation.				
	10:00	BREAK						
7	10:15	2006 WEAT Proactive initiatives	Tekla Wlodarczyk	<ul style="list-style-type: none"> 1) Review voting results 2) Discuss / set priorities 3) Begin assignment planning 				

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8		Other items from Team? - Meeting schedule and time?						

WEAT Actions since Last Meeting 02/07/06

Date Completed	Item	Description	Next Steps
02/16/06	Vote #10	Approved 50 Relational Database Management Systems Standard V.01	Forwarded to Kevin Acker to respond to some comments before being forwarded to Matt for approval.
02/23/06	Vote # 11	1. Approved 33 Oracle File/Directory Naming Convention 2. Approved 36 Oracle System Object Naming Convention	Forwarded to Kevin Acker to respond to some comments before being forwarded to Matt for approval.

Items To Bring To CIO

Item	Description	Next Steps	Responsible Party	Due Date

Outstanding Items

Item	Description	Next Steps	Responsible Party	Due Date
WEAT Membership	Fill vacancies. • Doug Bingenheimer (CEA - DET representative - only votes to break ties) • Mickey Crittenden (Rock Co., local government representative) • Bud Borja (Milw Co, local government representative) • Jay Jaeger (DOT, large state agency representative) • Diane Kohn (DWD, large state agency representative) • Keith Hazelton (UW representative) • Judy Heil (DET customer service rep) • DET operations architect rep (vacancy) • Small agency rep (vacancy) • Small agency rep (vacancy) • Applications management rep (vacancy)	• Identify nominees • Obtain approval from candidate's agency • Appointment by CIO	Doug Bingenheimer	Current work

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Item	Description	Next Steps	Responsible Party	Due Date
Extranet for WEAT	If WEAT is to truly have an extended enterprise focus then the WEAT information needs to be available to the extended enterprise.	<ul style="list-style-type: none"> Research options / needs in context of website content publishing project (see improvements plan) Identify if this is currently possible. 	Tekla Włodarczyk	Added to 2006 WEAT Action Plan
Possible need for a formalized forum within WEAT process for review and comment by agencies / stakeholders	One issue regarding WEAT's role is that there is no other formalized forum for review or comment by agencies / stakeholders. This type of review should be worked into the process in the future.	<ul style="list-style-type: none"> Develop the desired process / workflow. Publish process Communicate Process availability (Push info?) 	Tekla Włodarczyk	Long-term

Future Agenda Items

Suggested Meeting Date	Item	Contact	Description
April – 1 st meeting	NT 4 & Exchange 5.5	Max Babler	Discuss issues regarding continuing need for support / maintenance – plan for this sunset technology
February	Informational Filing	Jay Jaeger	A question was raised that outside of SIS, how will WEAT find out about efforts/projects occurring that will have a strategic impact on enterprise architecture. WEAT suggested developing an “informational filing” process in which as a part planning projects that met a certain criteria, the project team would complete information on some type of form and submit to WEAT.
March 21	Current Status of SOA Activities	Erik Mickelson	Give a presentation regarding the current SOA activities and provide time for discussion.